

Compliance Checklist

for home based massage therapists



Massage Training
Australia

AFFORDABLE, ACCESSIBLE AND
RELEVANT ONGOING EDUCATION FOR
AUSTRALIAN MASSAGE THERAPISTS

		Yes	No
Do you have the following documents on display in your clinic?	Qualifications		
	Association Membership		
	"National Code" or equivalent		
	Infection control statement		
	Privacy statement		
	Cancellation Policy		
	Compliant procedure		
Do you require a council permit for your premises?			
Do you have permission to use the facility for a home based clinic (eg for a rental)			
Do you have appropriate insurance? Note – home insurance is NOT sufficient			
Do you have an INFECTION CONTROL policy and procedure?			
Do you have a PRIVACY policy and procedure?			
What is your document destruction protocol?			
Are there suitable hand washing facilities?			
Do you have an accessible fire extinguisher?			
Are there legible, accessible and current emergency evacuation procedures?			
Is linen stored free from dust and airborne contaminants?			
Is there a receptacle (with a lid) for soiled linen?			
Is there antibacterial wipes available to wipe down all surfaces between all clients?			
Is there an appropriate first aid box available?			
Are all contents of first aid box within expiry guidelines?			
Are there latex free gloves available?			
Is there a chair for client support when dressing and undressing?			
Is there a closable door to the clinic room to allow for privacy?			
Are there appropriate floor coverings for the clinical service being delivered?			
Are all cables secured to the floor and covered in an appropriate manner to prevent trip hazard?			
Is there a rubbish bin with a lid?			
Are tissues available for the client?			
Is there appropriate containers for massage mediums?			
Are toilet facilities clean and tidy at all times?			
No medication stored in bathroom or lockable cabinet installed			
SDS for all products			

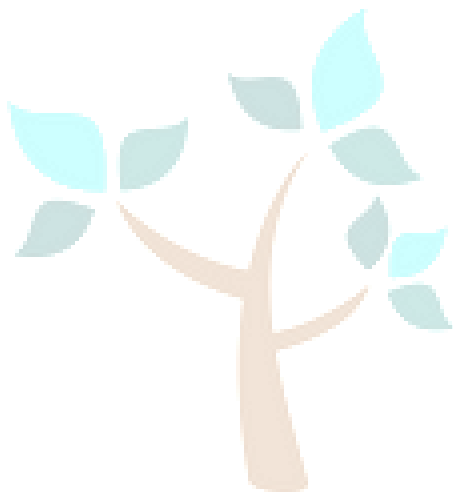
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	Yes	No
Are official receipts written for all monies received?		
Are all monies received stored in a secure manner?		
Do you have procedures to minimise the amount of cash handled?		
Is the entrance to your property well lit and free from obstructions or trip hazards?		
CPE plan for next 12 months		
How often do you engage with other therapists?		
Do you have appropriate privacy controls on Social Media?		

Go to www.massagetrainingaustralia.com.au for more information of our training programs for Compliance and ongoing education for Massage Therapists.



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